GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

TOURISM – Addendum to the Andhra Pradesh Tourism Policy 2024-2029 for inclusion of frame work and certain initiatives to encourage the Development of Homestays/Bed & Breakfast (B&B) in the State – Orders - Issued.

YOUTH ADVANCEMENT, TOURISM AND CULTURE(T) DEPARTMENT

G.O.MS.No. 32 **Dated: 08-10-2025**

Read the following:

1. G.O.Ms.No.17, Youth Advancement, Tourism and Culture (T) Department, Dated:10.12.2024.
2. From CEO, APTA proposal in e.file.C.No.2837509.

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O R D E R:

In the reference 1st read above, Andhra Pradesh Tourism Policy 2024-2029 has been issued with an aim to create a robust ecosystem that fosters private investment growth by streamlining approval processes, offering incentives and implementing investor-friendly policies, specially focusing on developing anchor destinations to serve as key hubs, attracting both Domestic and International tourists. Section 4.2.1 of the Policy encourages the development of Homestays and Bed & Breakfast (B&B) establishments, particularly in Eco-sensitive and rural areas, to provide authentic local experiences.

2. In the reference 2nd read above, the Chief Executive Officer, APTA has proposed an Addendum to the A.P.Tourism Policy 2024-2029 for inclusion of frame work and certain initiatives for promotion of Homestays and Bed & Breakfast (B&B) in the State in consultation with stakeholders, referring the guidelines of Ministry of Tourism, Government of India and other State Tourism Homestay Policies respectively. The proposed addendum aims to create a robust ecosystem for Homestays and Bed & Breakfast (B&B) establishments across rural and urban areas of the State. It has been proposed for incorporating frame work and certain initiatives to encourage the development of Homestays/ Bed & Breakfast (B&B), particularly in Eco-sensitive Rural, and Urban areas, to provide authentic local experiences. The Homestays/ B&B offer guests a unique opportunity to experience the rich culture, heritage, and diversity of Andhra Pradesh while ensuring a fair return of benefits to the locals.

3. The Addendum seeks to promote and develop Homestays and B&B's in the State, which will encourage Entrepreneurship, Enhance Livelihood, Strengthen Economic conditions of grassroots, provide investment opportunities, employment generation, and revenue to the State. Additionally, it is essential to streamline the standardization and certification process to promote more registered Homestays. It ensures quality and safety standards through a structured registration and inspection process and also the specific incentives applicable to Homestays and B&Bs.

(P.T.O)

4. Government, after careful examination hereby approve the Addendum to the Andhra Pradesh Tourism Policy 2024-2029 for inclusion of frame work and certain initiatives for promotion of Homestays and Bed & Breakfast (B&B) in the State as appended to this order.

5. The electricity supply to the eligible homestays and Bed & Breakfast (B&B) establishments shall be charged at domestic power tariff, subject to approval of APERC. Any loss incurred by Discoms in this regard shall be made good by APTDC.

6. The Vice Chairman & Managing Director and Chief Executive Officer, Andhra Pradesh Tourism Authority shall take further necessary action accordingly.

7. This order is issued with the concurrence of Finance Department vide Finance U.O.No. FMU0MRAS (GAD2)/6/2025, dated:17.09.2025 (C.No.2936780)

8. The order is available online and can be accessed at https://goir.gov.in.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJAY JAIN
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Vice Chairman & Managing Director, AP Tourism Development Corporation Limited, Vijayawada.
The Chief Executive Officer, Andhra Pradesh Tourism Authority, Vijayawada.
The Chief Executive Officer, AP State Creativity and Culture Commission, Vijayawada.
The Chief Executive Officer, A.P Shilparamam Society.
The Director of Archaeology & Museums, Vijayawada.

Copy to:

The Secretary to Governor, Raj Bhawan, A.P., Vijayawada
The P.S. to Additional Secretary to Chief Minister.
The P.S. to Chief Secretary to Government.
The OSD to Minister for T,C&C
The Principal Secretary to Government, Finance Department.
The Secretary to Government, Industries & Commerce Department.
The Special Chief Secretary to Government, Revenue (Lands, R&S) Department.
The Secretary to Government, Law Department.
The all Departments of Secretariat,
The Accountant General, A.P., Vijayawada.
The Pay & Accounts Officer, A.P., Mangalgiri.
The Deputy Pay & Accounts Officer, A.P. Secretariat, Velagapudi.
All District Collectors through Andhra Pradesh Tourism Authority, Vijayawada.
All Sections in the Department.
Sf/Sc.(C.No.2896102)

// FORWARDED :: BY ORDER//

SECTION OFFICER

(Annexure Continued)

ANNEXURE

(Annexure to G.O.Ms.No.32, YAT&C(T) DEPARTMENT, Dt:08.10.2025)

Addendum

After sub-section 6 (ii) of section 4.2.1 (Hospitality) of the G.O.Ms.No.17, YAT&C Department, dt.10.12.2024, the following shall be added, namely: -

iii) Target

The Andhra Pradesh Tourism policy aims to promote 10,000 Homestays/ B&Bs, generation of 50,000 jobs and upskilling of 20,000 families for a period of 5 years.

Homestay, B & B and Categories of Homestays

1. **Homestays:** The classification for Homestay establishment will be given only in those cases where the owner of the establishment along with his/her family is physically residing in the same establishment and letting out minimum 1 (one) room (2 beds) and maximum 6 (six) rooms (12 beds) subject to compliance with all applicable safety, service, and legal and other applicable Acts, Rules & standards. (refer section Policy Eligibility).

2. **Bed and Breakfast (B&B):** The classification for Bed & Breakfast establishments shall apply only in cases where the owner/promoter does not reside at the premises. The establishment must be managed either by the owner (remotely) or by an agent/operator designated by the owner, who is responsible for providing necessary guest services. The B&B shall have a minimum of 1 (one) lettable room (2 beds) and a maximum of 6 (six) lettable rooms (12 beds) and must comply with all applicable safety, service, legal and regulatory standards. (refer section Policy Eligibility).

3. Adventure Homestays, Backpack Homestays, Beach/Shack Homestays, Luxury Homestays, Rural Homestay, Tribal Homestay, Urban Homestays, Wellness Homestays, Cultural Homestays, Eco-Stay, Experiential Homestays, Farm stay, Heritage Homestay.
4. **Hotel Aggregator:** It is a platform that collects and compares information about hotels from various sources, allowing users to easily search, compare prices, and book establishments in one place.

iv) Eligibility

a. The Homestay/ B&B establishment shall have a minimum of 1 (one) lettable room (2 beds) and a maximum of 6 (six) lettable rooms (12 beds).

b. The owner of the Homestay establishment along with his/ her family shall be physically residing in the same establishment.

c. The owner/ promoter of the B&B establishment shall not reside at the establishment, but a designated agent/ operator manages the establishment premises for providing the necessary hospitality services to the guests.

d. The Homestay/ B&B establishment shall be free from any dispute.

v). The key strategic interventions for the development of Homestays/ B&B are as follows:

a. Development of Thematic Homestay/ B&B Clusters.
b. Standardization and Categorization of Rural and Urban Homestays/ B&B
c. Incentives for Homestays/ B&B
d. Different Development Models for Homestays/ B&B
e. Marketing support for Homestays/ B&B
f. Digital Interventions
g. Capacity Building

vi). Standardization and Categorization of Rural & Urban Homestays/ B&B

The key objective of standardization and categorization of the Homestays/ B&B is to foster competitiveness to work proactively towards developing Homestays/ B&B. The Homestays/ B&B are primarily classified into the following categories:

a. **GOLD**

b. **SILVER**

The classification shall be made based on the required conditions to be fulfilled by the Homestay/ B&B owner/ promoter, for the purpose of standardization of the establishments as mentioned in Form B **(refer Annexure III).**

vii). Incentives for Rural and Urban Homestays and B&B

With a mission to develop and promote tourism in Andhra Pradesh as a key driver of economic growth, employment, and cultural exchange, ensuring sustainability and inclusivity, the Government of Andhra Pradesh, vide G.O.Ms.No.17 dated 10.12.2024, has launched the Andhra Pradesh Tourism Policy 2024-29.

In order to avail the incentives and subsidies offered by the State, homeowners/ promoters are required to register Homestays/ B&B on the Andhra Pradesh Tourism Authority (APTA) portal (aptourism.gov.in).

a. **Incentives offered by Government of Andhra Pradesh**

Under the Andhra Pradesh Tourism policy, Homestay Owners & B&Bs can avail the incentives:

1. Reimbursement of 100% Net SGST for a period of 7 years (wherever applicable)

2. Utility rates:

Utilities	**Rates Applicable**
Electricity	Domestic
Water supply charges	Domestic
Sewage Tax	Domestic
Property Tax	Domestic

b. **Certification, Awards and Badges by Department of Tourism, Government of Andhra Pradesh**

1. Upon successful completion of the registration process, APTA shall award a Certificate of Recognition by the State Department of Tourism to each homeowner/ promoter.

2. APTA shall confer Awards of Appreciation to outstanding Homestays/ B&Bs for excellence in service, sustainability, and cultural preservation.

c. **Training and Capacity Building:** APTA shall collaborate with Aggregators/service providers to provide training and capacity building programs for homeowners.

These programs focus on improving hospitality skills, service quality, and compliance with safety standards. By equipping homestay operators with the necessary knowledge and skills, they contribute to the overall enhancement of the tourism experience in the state.

d. **Support Offered by SERP**

APTA shall work with local communities and Self-Help Groups to facilitate access to financial support through SERP's Startup Village Entrepreneurship Program (SVEP) and The National Rural Livelihoods Mission (NRLM), which promotes rural Homestays as a strategy for enhancing livelihoods and promoting rural tourism.

NRLM encourages the development of Homestays through various support systems, including financial assistance, capacity building, and infrastructure development. The aim is to provide authentic rural experiences for tourists while empowering local communities and preserving cultural heritage.

e. **Grants under Swachh Bharat Mission**

Homeowners/promoters shall be facilitated to access grants under the Swachh Bharat Mission and Swachh Bharat Mission Urban 2.0 encompassing several components like individual household toilets, capacity building, and waste management. These initiatives aim to enhance sanitation and hygiene standards, thereby contributing to the overall attractiveness and sustainability of Homestays/ B&Bs.

viii). Incentives Offered by the Government of India

1. The Ministry of Tourism, under the **Responsible Tourism – Swadesh Darshan Scheme for Tribal Life** tourism in tribal areas, offers funding of up to **INR 5 lakh for new construction**, up to **INR 3 lakh for renovation** per homestay, for a total of up to 1,000 tribal homestays, and up to INR 5 lakh for related village community requirements.
2. **The PM Surya Ghar - Muft Bijli Yojana** provides subsidies for **solar rooftops** to households.
3. **The Pradhan Mantri MUDRA Yojana (PMMY)** and other central schemes under the NISC, Department of MSME, and SIDBI offer low-interest loans for micro and small entrepreneurs. These low-interest loans can also be extended to homestays.

4. In addition to the above-mentioned incentives under various State and Central Government schemes and grants, owners and promoters can avail themselves the incentives under different policies notified by the Government of India and the Government of Andhra Pradesh from time to time.

ix). NRI Homes

NRI Homes shall be a distinct classification under the Andhra Tourism Policy 2024-29, designed to attract Non-Resident Indians (NRIs) interested in converting their ancestral or second homes in native villages into registered Homestays/ B&Bs. This category acknowledges the growing interest among NRIs to maintain cultural ties while contributing to local tourism and economic development. Establishments registered under the "NRI Homes" classification will be supported with dedicated branding and recognition, catering to both existing and new establishments aligned with this profile.

x). **Governance and Institutional Framework**

1. Nodal Agency for Implementation of Andhra Pradesh Homestay and B&Bs: The APTA will act as the **Nodal Agency** for implementing the Andhra Pradesh Homestay and B&Bs and monitor the progress and compliance of the Homestay and B&B in the state.

   The District Tourism Council (DTC) will act as a District Level Committee (DLC) (formed as per G.O. MS. No. 13 Dated 17/10/2016) for processing the application related to Homestay/ B&Bs as per the Andhra Pradesh Tourism Policy 2024-29.

   DLC/ DTC shall be responsible for processing & verifying applications and making necessary recommendations for classification (Gold/ Silver) and for registration of Homestays/ B&B in the district. This apart, DTC/ DLC is responsible for monitoring the progress of Homestay/ B&B.

   In addition, the DLC/ DTC shall co-opt the Superintendent of Police of the district as a member for this purpose. SERP and MEPMA to be the representatives of the DLC/ DTC for the implementation of the process at the ground level.

   Appeals against the decisions of the DLC/ DTC relating to registration and classification of Homestays/ B&B shall be made to the Chief Executive Officer

(CEO), APTA. CEO APTA shall be the final deciding authority for all complaints related registration and classification of Homestay/ B&B establishments in the state.

2. Processing Applications

a. APTA shall create a portal for the registration and classification of applications.

b. APTA shall receive the applications relating to registration of Homestays/ B&B, which shall be forwarded to the Superintendent of Police of the concerned district. The Superintendent of Police shall review all applications received and notify APTA within 3 weeks of any applicants deemed suitable/ unsuitable, along with the reasons for such classification. The Superintendent of Police shall maintain a register of all homestays/ B&Bs in the district.

c. Upon clearance of the submitted application by the Superintendent of Police, the eligible applications shall be forwarded District Tourism Officer (DTO). The DTO along with the Panchayat Secretary / Ward Secretary for rural and urban areas, respectively, are responsible for processing all received applications within 15 days. The applications received and processed shall be placed before the DLC every month.

d. The DTO and the Panchayat Secretary / Ward Secretary for rural and urban areas, respectively and any other inspection agency as notified by APTA from time to time shall inspect the establishment.

e. The DTO shall recommend registration of the Homestay/ B&B to the Chairman of the DLC, clearly indicating the establishment's classification based on the inspection.

f. The DLC will monitor the processing of all applications of homestays/ B&Bs regularly and send monthly reports to the CEO of APTA, as and when required.

3. **Application Fee for Registration of Homestay/ B&B**

Application fee for the registration of Homestays/ B&B is as follows:

S. No.	Homestay Category	Fee for Registration (in INR)	Fee for renewal of Registration after two years (in INR)	Penalty for delay of sending the renewal of application (After the validity of registration) (in INR)
1	Silver	50	50	A penalty of INR 50 for every one-month delay
2	Gold	100	100	

a. The **registration fee shall be waived off for the initial 3 (three) years of new application** by the Department of Tourism, Andhra Pradesh.

b. The registration is valid for a period of 2 years.

4. **Processing of the application**

a. **Submission of Application**

The applicant shall submit the duly filled registration form as laid down by the APTA from time to time along with the corresponding documents and registration fee (wherever applicable).

b. **Mandatory documents** for Submission are:-

1. Prescribed Registration form (Form A), (**refer Annexure II**) duly filled along with all attachments to be submitted online.
2. Duly filled Checklist for Approval of Registration or Renewal of Homestay (Form B), (**refer Annexure III**).
3. Prescribed Format for Undertaking (Form C), (**refer Annexure IV)** given by the Applicant appended to these Guidelines.
4. In the case of Applicant being an owner: Copy of the **Proof of Ownership** (title deeds or Property tax receipt or electricity bill receipt).

5. In case of Promoter/ operator/ aggregator/ service provider: **Special power of authorization** given by the Owner of the premises to the promoter/ operator/ aggregator/ service provider for the purpose of these Guidelines and duly registered with the Registration Authorities concerned.

6. **NOC** from **Resident Welfare Association (RWA)** (in case of gated community/ apartment).
7. **GST registration** copy (wherever applicable)
8. **PAN Card** copy

c. **Re- Inspection**

In such cases where the Inspection team identifies rectifications to be made by the Homestay/ Bed and Breakfast establishment, assessment report detailing the works to be carried out will be uploaded online and communicated to the owner/ operator/ promoter/ agent as the case may be, the Homeowner/Promoter /Agent/Operator shall carry out the required rectifications and submit a compliance report.

The compliance report should be submitted within 30 days from the date of issue of the assessment report, failing which the application will be rejected, and the Homeowner / Promoter / Agent / Operator will have to submit a fresh application for registration.

Consequent to receiving the compliance report, the Inspection team shall reinspect the establishment and submit a report.

d. **Rejection of Application**

The application may be rejected if the establishment does not fulfill the criteria outlined in the checklist according to the category for which it is applied.

In the event of rejection of application, the Homestay Owner/ Operator/ Promoter/ Aggregator/ Service provider may reapply for fresh registration within 2 months from the date of rejection after rectifying all the lacunas

pointed out. No fee shall be charged for the first reapplication submitted within two months of the date of rejection. Any subsequent reapplications shall be subject to the applicable registration fee.

e. **Issuance of Certificate of Registration**

Once the application is approved for registration, a Certificate of Registration and Classification shall be issued to the Homestay/ B&B establishment.

APTA reserves the right to accept or reject any application, or issue instructions for revaluation, at any stage of the registration or renewal process, as the case may be.

f. **Renewal of Registration**

1. The application for renewal of registration shall be submitted online at least two months before the expiry of the registration on APTA portal.
2. Any delay in the submission of application for renewal of registration shall be accepted for a maximum period of two months from the expiry of registration with a penalty of **INR 50 (Rupees Fifty only)** for each month of delay.
3. If the application for renewal of registration is not submitted within two months after the expiry of registration, then the Registration shall be cancelled.

g. **Cancellation of Registration**

1. The registration of the homestay shall be liable for cancellation by the District Tourism Council if the establishment is found operating in violation of the registration conditions, including failure on the part of the owner/ promoter/ operator to maintain requisite standards.

2. This includes reports of unhygienic conditions, misbehaviour, unlawful activities, malpractices, or any non-compliance with applicable municipal laws.
3. Homestay/ B&B shall follow the relevant Law/ Rules and Regulations prevalent in the State of Andhra Pradesh.
4. Affected parties may appeal such cancellation orders to the Chief Executive Officer, APTA, whose decision shall be final and binding.

h. **Registration Period**

Homestay/ B&B registrations are valid for a period of 2 (two) years. The owner/ promoter shall renew the registration after the completion of two years (Refer section Renewal of Registration).

i. **Periodic Inspection**

The CEO APTA may authorize an inspection agency or officer appointed by him to inspect the premises of any establishment registered under these Guidelines. Any deficiencies identified by the inspecting agency or officer shall be reported to the Department, with a copy shared with the owner of the establishment, within one week from the date of inspection.

In the event that major deficiencies are found, a maximum period of 60 days may be granted to rectify them. During this period, the registration shall remain suspended, and the establishment shall not accommodate any visitors or guests. Upon satisfactory rectification of the deficiencies and revocation of the suspension, the establishment may resume operations and accommodate guests. In case of deficiencies are not rectified within 60 days, and if there Modifications to the Process.

The Secretary, Tourism, Government of Andhra Pradesh may, from time to time, modify processes and prescribe additional forms, documents, or procedural requirements as deemed necessary for the effective implementation and monitoring of this process. All such changes shall be duly notified and made available for public information.

Annexure II

Application for Registration of Homestay and Bed & Breakfast

(Form A)

(FOR REGISTRATION OF HOMESTAY/ BED & BREAKFAST ESTABLISHMENT*)		
1	Type of Registration applied for (Homestay or Bed & Breakfast) (Address Identity proof to be attached)	
2	Classification for which applied for (Silver/ Gold)	
3	Name of the owner/ promoter of the establishment	
	Age	
	Gender	
	Occupation	
	Name and contact number of one family member	
4	Name of the person who will manage the establishment	
	Age	
	Gender	
	Occupation	
	Name and contact number of one family member	
5	Complete postal address of the establishment:	
6	Contact Details	
	i) Telephone No with STD code:	
	ii) Mobile No.:	
	iii) Email ID:	
7	i) GST Registration details of the operator (if applicable)	
	ii) PAN of the operator	
8	Language(s) known by the Homestay Owner/ Operator/ Promoter	

9	Distance from the nearest access points (in kms):	
	i) Airport	
	ii) Railway Station	
	iii) City Centre/ Central Business District	
	iv) Bus stand/ Scheduled city bus stop and ISBT	
	v) Police Station along with the complete address and Contact details	
	vii) Hospital	
10	Details of establishment:	
	Whether owned establishment premises (Enclose proof of ownership copy of title deed or property tax or other relevant receipts)	
11	Width of the road on which establishment is located	
12	Details of parking area available in the establishment or in its vicinity (Sq. Ft.) Plot area (Sq. Ft.) of establishment (enclose site layout) Built up Area (Sq. Ft.) of establishment Total No. of Bedrooms in the establishment offered for use under the guidelines (i) No. of Single Bedrooms and size of each Room (Sq. Ft.) (ii) No. of Double Bedrooms and size of each Room (Sq. Ft.) (iii) No. of Single Bedrooms (with attached bathroom and WC) and size of each Room (Sq. Ft.) (iv) No. of Double Bedrooms (with attached bathroom and WC) and size of each Room (Sq. Ft.)	
	Common area (Details to be furnished in Sq. Ft.)	
	Lobby/ Lounge and furniture details	
	Dining space and furnished with cutlery-crockery or not	
	Kitchen size and details of appliances	
	Details of eco-friendly facilities	

	Details of additional facilities, if any	
	Details of firefighting equipment/ hydrants	
13	Types of food to be provided i) Vegetarian ii) Non-Vegetarian iii) Vegan iv) All types	
14	Proposed Tariff for rooms per day (Check-in and checkout 24 hours) i) Single Bedroom ii) Double Bedroom iii) Extra Bed	
15	Document Checklist (Scanned copies to be uploaded) ☐ GST registration (wherever applicable) ☐ PAN Card ☐ Undertaking given by the Applicant in the prescribed format as per Form C (refer (page **17 of 18)** ☐ ☐ ☐ Annexure I) ☐ Authorization on Rs. 50/- non-judicial stamp paper if the application is being submitted by an authorized person other than the promoter or the owner. ☐ Location Plan showing access to the site from the major roads ☐ Location Plan showing access to the nearest Bus Stand, Railway Station and Airport ☐ Soft copies of the photographs of the building, its facade, the street in which it is located, interiors of the lobby, each of the rooms, dining, and other facilities provided ☐ Photographs of facilities and caller room to be provided including photos of parking, Wi-Fi, cooking, laundry, phone, first aid kit etc. ☐ Copy of the approved building plan of the premises ☐ Map highlighting the latitude and longitude of the establishment ☐ Checklist as per ANNEXURE II	

*Options for scanning and uploading the documents for all the above details shall be provided on the online platform.

Annexure III

Checklist for Approval of Registration or Renewal of Homestay

(Form B)

S. No.	Subject/ facility	Silver Category	Gold Category	Certification by the Homeowner/ Aggregator regarding the facilities Yes/ No (to be filled by Applicant)	Observation of the Inspection Agency (to be filled by the Inspection Officer/ Agency)
1.	Well maintained and well-equipped house with quality carpets/ Tiles or Marble Flooring Furniture, fitting	Desirable	Mandatory		
2.	Sufficient parking with adequate approach road width	Desirable	Mandatory		
3.	Surveillance cameras in common areas only (i.e. not in guest rooms or toilets)	Mandatory	Mandatory		
4.	Guest Rooms: Minimum one lettable room (2 beds) sand maximum 6 (six) rooms (12 beds) for homestay. For Bed & Breakfast, minimum one lettable room and maximum 6 (six) rooms (12 beds). All rooms should be clean, airy, pest free, without dampness and with outside window or ventilation.	Mandatory	Mandatory		
5.	Minimum Floor Area sq. ft. for each room*	100*	120*		
6.	Comfortable bed with good quality linen & bedding.	Mandatory	Mandatory		
7.	Attached private bathrooms with every room along with toiletries	Desirable	Mandatory		
8.	Minimum Size of each bathroom in Sq. ft.*	24*	40*		

9.	W.C. Toilet to have a seat & lid, toilet paper and water faucet/ Indian Toilet with toilet paper and water faucet.	Desirable	Mandatory		
10.	24 hours running hot water & cold water with proper sewerage connections	Desirable	Mandatory		
11.	Water-saving taps and showers	Desirable	Desirable		
12.	Well-maintained smoke free, clean, hygienic, pest free kitchen	Mandatory	Mandatory		
13.	Dining area	Desirable	Mandatory		
14.	Good quality cutlery and crockery	Mandatory	Mandatory		
15.	Air-conditioning and heating	Desirable	Mandatory		
16.	Iron with iron board on request	Desirable	Mandatory		
17.	Internet connection, and wi-fi	Desirable	Mandatory		
18.	Earthed power socket in the guest room (5 Amp/ 15 Amp)	Mandatory	Mandatory		
19.	Telephone with extension facility in the room	Desirable	Desirable		
20.	Wardrobe with at least 4 clothes hangers in the guest room	Desirable	Mandatory		
21.	Shelves or drawers in the guest room	Desirable	Mandatory		
22.	Potable Drinking Water	Mandatory	Mandatory		

23.	Good quality chairs, working tables and other necessary furniture and television with cable/ DTH	Desirable	Mandatory		
24.	Washing Machines and dry cleaners in the house with arrangement for laundry and dry-cleaning services	Desirable	Mandatory		
25.	Refrigerator in the room	Desirable	Desirable		
26.	A lounge or Seating arrangement in the lobby area	Desirable	Mandatory		
27.	Garbage disposal facilities as per Municipal laws	Mandatory	Mandatory		
28.	Acceptance of payment through cash/ electronic mode	Mandatory	Mandatory		
29.	Name, address and telephone/ mobile number of the nearby medical facilities	Mandatory	Mandatory		
30.	Assistance with luggage on request	Desirable	Mandatory		
31.	Fire extinguisher in the establishment	Mandatory	Mandatory		
32.	Accessible and stocked first aid kit	Mandatory	Mandatory		
33.	Clearly marked emergency exits and simple emergency action plan	Desirable	Desirable		
34.	Maintenance of register for guest check-in and checkout records, including passport details in case of foreign tourist/ in case of application for renewal	Mandatory	Mandatory		

35.	Whether the Applicant have registered with the Authorities for accommodating foreigners as per the guidelines of the Bureau of immigration and for the submission of ANNEXURE III appended to these Guidelines	Mandatory	Mandatory		
36.	FSSAI Permit, wherever applicable	Mandatory	Mandatory		
37.	Compliance to Accessibility Standards	Desirable	Desirable		
38.	Waste Segregation and Composting	Desirable	Desirable		
39.	Solar Energy Generation on Rooftop	Desirable	Desirable		
40.	Water and Energy Conservation	Desirable	Desirable		

*The sizes may vary for Rural/ Tribal Homestays/ B&B.

Note: The grading in Silver and Gold Category shall depend on the above measurable criteria only.

Annexure IV
FORMAT FOR UNDERTAKING
(Form C)
(to be given by the Homestay Owner/ Promoter/ Operator/ Service provider of the establishment)

To

The Chief Executive Officer,

Andhra Pradesh Tourism Authority

5th Floor, Block A, Stalin Corporate

Vijayawada-520007

I have read and understood all the terms and conditions mentioned in the guidelines with respect to the approval and registration or renewal of the Homestay/ Bed & Breakfast and hereby agree to abide by me. The information and documents provided are correct and authentic to the best of my knowledge and belief and nothing material has been concealed therein. I am well aware that concealment of facts and giving false information or concealment of facts herein, I will be liable for the civil and criminal action under the relevant provisions of law.

I also undertake that the registration availed by me by furnishing such false information or concealment of facts shall be liable to be summarily be cancelled.

Place:
Date:

Signature of Authorized Signatory for Homestay Owner/ Promoter/ Operator

Name:
Address with contact No.,
E-mail Id:

AJAY JAIN
SPECIAL CHIEF SECRETARY TO GOVERNMENT